

Agenda Item Approved By Academic Council through Circulation

Approval for offering of programmes under Centre for Distance and Online Education (CDOE) in Open and Distance Learning (ODL) and Online Mode from Academic Year 2026-27 onwards.

The Academic Council not being in session, the above agenda item was circulated to the members for approval on 19.01.2026.

The members approved the proposal of offering 7 UG & 3 PG programs in ODL Mode and 1 PG program in Online Mode by the Centre for Distance and Online Education (CDOE) in a phased manner from the Academic Session 2026–27 onwards as per details given below:

- **(ODL Mode)**
 1. B.Sc. (Combination of three subjects)
 2. B.Com.
 3. B.A. (Combination of three subjects)
 4. BAJMC
 5. B.Com (International Finance)
 6. B. Com (Management Accounting)
 7. B.Com (Banking & Finance)
 8. MAJMC
 9. M.A. (English)
 10. M.A. (International Relations)
- **(Online Mode)**
 1. M.A. (International Relations)

Members of the Academic Council considered the draft Syllabi, Programme Project Reports (PPRs) and Self Learning Materials (SLMs) of the above-mentioned programmes, enclosed with the agenda item, and authorised the President to approve.

As requested, members also authorized the Director, CDOE and Director, CIQA to undertake necessary steps for submission, approval, and phased launching of the programmes from the Academic Session 2026–27 onwards, as applicable.



For Vivekananda Global University, Jaipur


Registrar

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Programme Project Report (PPR) Preparation Guidelines



Vivekananda Global University
Jaipur (Rajasthan)

Programme Project Report (PPR) Preparation Guidelines

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Overview

A Programme Project Report (PPR) is a comprehensive document outlining the details of a proposed program for Open and Distance Learning (ODL) and Online Learning (OL) modes. Centre for Distance and Online Education, VGU, to ensure the systematic and high-quality preparation of Programme Project Reports (PPRs) for proposed ODL programs follows the mentioned guidelines, align with Annexure-V, UGC DEB Regulation-2020 and uphold the institution's commitment to academic excellence and compliance. PPR for all of our programs includes-

(a) Clear Program Objectives and Expected Outcomes:

Define the program's objectives and the expected results it aims to achieve.

(b) Identification of the Target Group of Learners:

Identify the specific audience or learners the program is designed for.

(c) Assurance of Program Quality for Specific Skills:

Ensure that the program maintains high-quality standards for imparting specific skills.

(d) Development and Design of Program Content:

Create a detailed plan for the content and curriculum of the program.

(e) Cost Estimates for Program Development:

Estimate the financial requirements for the development of the program.


(f) Admission, Delivery, and Evaluation Procedures:

Define the procedures for student admissions, program delivery, and evaluation.

The PPR serves as a formal declaration by the Centre for Distance and Online Education at Vivekananda Global University (CDOE, VGU) regarding its intention to launch a program in ODL and/or OL mode. It not only sets the direction and objectives but also outlines the learning experiences, all with a focus on achieving specific results.

Contents of Programme Project Report (PPR):

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a) Program's Mission and Objectives:

- Define the program's mission and objectives, ensuring alignment with VGU's academic goals.
- Ensure that the program's objectives are in harmony with industry or learner demands.

b) Relevance of the Program with HEI's Mission and Goals:

Plan a program that aligns with VGU's mission and goals, making it a significant contributor to the institution's achievements.

c) Nature of Prospective Target Group of Learners:

- Identify the target group of learners and their specific learning needs.
- Design the curriculum to cater to the diverse backgrounds and needs of various learner groups.

d) Appropriateness of Program to Acquire Specific Skills and Competence:

- Clearly define the program's learning outcomes, with a focus on acquiring specific skills and competencies.
- Ensure that the program content is tailored to meet these defined outcomes.

e) Instructional Design:


- Describe the curriculum design, syllabi, program duration, and faculty requirements.
- Define the instructional methods and media types (print, audio, video, online) and outline the learner support services.

f) Procedure for Admissions, Curriculum Transaction, and Evaluation:

- Establish clear admission policies, including eligibility criteria and fee structures.
- Provide information on financial assistance options if applicable.
- Outline the methods and tools for program delivery, along with an activity planner.
- Define the policies, methods, and tools for evaluating learner progress.

g) Requirement of Laboratory Support and Library Resources:

- Specify the need for laboratory support for programs (if requires) with practical components.
- Offer guidelines for learners' access to practical resources.

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h) Cost Estimate of the Program and Provisions:

Include a detailed cost estimate covering program development, delivery, and maintenance.

i) Quality Assurance Mechanism and Expected Program Outcomes:

- Define a systematic review mechanism for the program.
- Continuously enhance curriculum and instructional design standards to meet professional requirements.
- Establish a monitoring mechanism to ensure program effectiveness in ODL and/or OL mode.

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